



PHI 75/16
05 OCTOBER 2016

Prostheses List Management System (PLMS)

This bulletin is to inform you of the opportunity to nominate a member for the PHI PLMS Users Group.

PLMS Users Group

In December 2015, the Prostheses List Management System (PLMS) Project delivered Stage 1, which included the electronic automation of the registration and apply and lodge processes for sponsors.

The remaining processes of assessment, collaboration, list publishing and managing invoicing and payments plus the recently added components of reform activities, reporting / statistical information improvements, business process improvements and audit & compliance need to be considered for improvement.

The Department would like to establish the Prostheses List Management System User Group (PLMSUG) to improve two-way communication in enhancing Prostheses List (PL) processes. The aim is to build a constructive working relationship with the PLMSUG to discuss and receive feedback on items such as: future functionality of the PLMS, possible changes to publishing mechanisms, improved invoicing and payment arrangements, general process improvements and so on.

Nomination for the PLMSUG

We are seeking nominations for members with appropriate skills and experience who wish to be a part of the PLMSUG to assist in the future development of the PLMS. It is envisioned that the PLMSUG will consist of approximately 6-8 members, and be chaired and supported by the Department.

To ensure an equitable distribution of interests within the group, we are requesting open nominations from sponsors to encourage a cross reference of nominees based on size and geographical location of organisations and varying sponsor types.

Terms of Reference for the PLMSUG have been developed and the PLMSUG is asked to work collaboratively with the Department in the following areas:

- To review and provide advice regarding proposed enhancements or features of the PLMS, including user testing
- To improve communication channels between the Department and sponsors
- To assist the Department in improving its stakeholder engagement approaches

If you wish to nominate a member to be a part of the PLMS User Group, please send your nomination to the PLMS Implementation Manager: kevin.wojtowicz@health.gov.au prior to close of business in **Friday, 14 October 2016**. Please include the nominated member's contact details, along with a short biography

For additional information on the Prostheses List Management System User Group please refer to the attached PLMSUG Member Guidelines.

Any queries regarding this matter should be directed to [Prostheses Section](#) or the Prostheses Hotline on (02) 6289 9463.

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